

## Agreed Report : Board of Management Meeting 15<sup>th</sup> November 2017

1. Caroline Golding Brady, a community nominee, was welcomed as a new member to the Board
2. Draft minutes of last BOM meeting were approved.
3. Follow up items from last meeting :
  - Clean up day / 4 parents turned up . Together with the teachers, who also volunteered, the clean-up operation focused on windows and floors, We were delighted with the result. We continue to encourage as much parental involvement as possible.
  - Staff Allocation ; Emma McGrath is leaving on Friday 17<sup>th</sup> November. . An appeal to DES has been made on our behalf to appoint Ms McAuley as an administrative principal. This would enable Ms McAuley her to give her total attention to managing the learning and teaching and all the other tasks that fall to a principal as part of her role. In order to improve communications with parents, the school has now subscribed to the Aladdin system. This will enable us to send out texts to parents about upcoming school events. In order that this system will work effectively, it is important that all parents should ensure that the school has the correct mobile phone number of each parent/guardian.
  - Securing enrolment for next year; Stephen Campbell has offered to make an external sign advertising the school. Tallaght Echo are doing a showcase of the school next week also.
4. Under Correspondence, applications for EPV days were made by 2 teaching staff members and they were granted.
5. Financial Report; Capitation grant and ancillary service grants are calculated based on enrolment. Being in the unusual position of having to maintain a large school with small numbers is unfeasible. Principal has been liaising with DDLETB re this issue and they are negotiating with the DoES in order to find a solution. Presently our grants are all in credit but are unsustainable.
6. Principal's Report:
  - Enrolment has increased by 1 and staffing reduced by 2.
  - HSCL teacher has commenced her post . 2 parents courses have started in school this week ; Lego programme and Family learning programme.. Coffee morning every Tuesday from 09.00 – 10.00. In the course of the coffee morning on Tuesday 21<sup>st</sup> November, the Home School Liaison (HSCL) coordinator will provide guidance and information to parent so that they can effectively support their children with their homework.
  - Afterschool clubs up and running ; Yoga/ Infant games club / Stretch and Grow/ art classes .
  - Parent Teacher meetings are scheduled for next week. All parents will receive an invitation.
  - Welcoming ceremony will be held on Friday 24<sup>th</sup> Nov. All BOM members are invited.

- There will be a Winter Performance held the week before we close for winter holidays. All classes will perform. Details to follow.
  - Cleaning the school is an ongoing challenge. We do not have the budget to pay cleaners and staff are doing it themselves. It was agreed that maybe school rental would support the funding of this . We are very grateful to Amy Byrne for taking on the responsibility of keyholder.
7. Child Protection; No change since last meeting ;4 cases currently live. We are engaging with Tusla and setting up school supports where possible.
  8. Parent's Association; Amy Byrne has tried to get more parents involved. Those that have committed ( approx.. 3 or 4) will proceed and set up a committee now.
  9. Next Meeting December 20<sup>th</sup>.

